



NARROGIN SENIOR HIGH SCHOOL

STUDENT MOBILE PHONES IN SCHOOLS POLICY

Policy

Off and Away All Day

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

At Narrogin Senior High School student mobile phones are banned from the time students arrive at school to the conclusion of the school day – *Off and Away All Day*.

It is important to note that it is not a requirement at Narrogin Senior High School for students to have a mobile phone at school. Narrogin Senior High School recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. The school takes no responsibility for the loss, theft or damage of any mobile phone or electronic device. This policy details the conditions under which mobile phones are permitted at Narrogin Senior High School.

Conditions

- The use of mobile phones for all students is banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times (off and away all day).
- Students are permitted to have mobile phones in their possession during the school day, however they must be turned off and neither seen nor heard.
- Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.
- Listening devices, such as wireless/cable headphones and ear buds, are to be turned off and neither seen nor heard.

Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone:
 - to monitor a health condition as part of a school approved documented health care plan. Prior communication is required with the Deputy Principal and School Health Nurse to complete a Medical Plan. The Principal must sign the plan. A permission card will be issued to students where required.
- While at Narrogin Senior High School, students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration or Student Services.
- Narrogin Senior High School has duty of care for all students when they are attending the school. In emergencies, where students need to get in contact with parents/carers, students are to notify the appropriate school staff in the school administration or Student Services. If parents/carers need to contact their children, they are asked to contact the school directly on 98819300.

Description of Start and Conclusion of the School Day

- The school day starts when a student:
 - Gets off the school bus at the school bus stop;
 - Gets out of their parent/carers car when being dropped off;
 - Steps onto the school grounds, including the walkway surrounding the school premises.
- The school day concludes when the final school bell sounds at 3pm and a student:
 - Gets on the school bus;
 - Gets into their parent/carers car when picked up;
 - Exits the school grounds and is safely across the road or in the NRC buildings.

Breaches of this Policy

- Breaches of this policy will be managed in accordance with the *School Behaviour Management Policy and Procedures*.

Consequences

Non-compliance will result in the mobile phone being confiscated. Whilst every care is taken, the school takes no responsibility for the loss, theft or damage of any confiscated electronic device. Confiscated devices will be taken to Student Services and locked in a safe location.

First Offence

The teacher requests the device from the student and places it in an ICT Device Envelope at Student Services. The student collects the device at the end of the school day. The student's name is recorded centrally in the Behavioural Module on SIS, and a letter is emailed or given to the student to take home informing parents/carers (Letter #1). The confirmation slip **must** be returned to school.

Second Offence

The teacher requests the device from the student and places it in an ICT Device Envelope at Student Services. The student's parent/carer **must** collect the device from Front Office. The student's name is recorded centrally in the Behavioural Module on SIS and a letter is given to the parent with the mobile phone (Letter #2).

Third Offence

The teacher requests the device from the student and places it in an ICT Device Envelope at Student Services. The student's name is recorded in the Behavioural Module on SIS. The Student Services Manager will send a Notice of Intention to Suspend. The student's parent/carer **must** collect the device from the front office. A case management meeting will take place and an agreed behaviour plan developed. The student will lose the privilege to bring the mobile phone onto school grounds and lose their Good Standing for a minimum of two weeks.

Refusal to Hand a Device to a Teacher

If at any time, the student refuses to hand over the mobile phone, the student's name is recorded centrally in the Behavioural Module on SIS. The Student Services Manager will send a Notice of Intention to Suspend. A case management meeting will take place and an agreed behaviour plan developed. The student will lose the privilege to bring the mobile phone onto school grounds and lose their Good Standing for a minimum of two weeks.

Inappropriate Conduct

Images cannot be taken of others on personal devices without consent. It is a criminal offence to use mobile phones and electronic devices to menace, harass or offend another person. Students who use mobile phones to engage in personal attacks, harass another person, or post private information about another person using text messages or social networks, or who take/send private photos or objectionable material may find the matter referred to the Police. Students who photograph or film a physical or verbal fight or conflict will be suspended.

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