

**Student presents to Student Services before Form**

**WHOLE SCHOOL UNIFORM POLICY PROCEDURE**

Student presents to Student Services before the commencement of form.

**Student presents in form out of uniform and WITHOUT an out of uniform card.**

A replacement uniform will be provided by the Student Services Team. Student to record items of clothing borrowed

Form teacher to speak with student and record in Form attendance, Notes – Out of Uniform with staff initials.

If no replacement uniform is available, an Out of Uniform Card will be issued.

Student to attend Student Services at the end of Form.

A behaviour breach will be recorded by Student Services Team in SIS.

**NB** Every effort is made to provide the student with a replacement uniform for the day. Items are to be returned to the school at the end of the day.

**NB** Students are expected to arrive and depart school in uniform ie not in sports uniform, or any other dress code violation.

The only acceptable exception will be leavers gear.

**MAIN TARGETS**

1. Hoodies
2. Skirt/short length
3. Hats
4. Shoes
5. Leggings and jeans

Class teacher to speak with student and record in attendance, Notes – Out of Uniform with staff initials.

**When a student presents Period 1, 2, 3, 4 or 5 out of uniform and WITHOUT an out of uniform card.**

**BEHAVIOUR BREACH**

1. Record in SIS
2. Record in SIS, monitor
3. Record in SIS, verbal contact with parents/caregivers
4. Record in SIS, written contract with parents/caregivers regarding loss of good standing
5. Record in SIS, loss of good standing

Student Services Team to remove notice from attendance SIS once uniform has been replaced or card issued.

Student Services Team to remove notice from SIS once uniform has been replaced or card issued.

Student to attend Student Services at the end of class.